

## Activity: External Administrative Costs

### Activity Summary

Subactivity	2002 Enacted	2003 Estimate	FY 2004			Change From 2003 (+/-)
			Uncontr/ Related Changes	Program Changes (+/-)	Budget Request	
Employee Compensation Payments	17,566	17,747	+875	0	18,622	+875
Unemployment Compensation Payments	10,777	11,683	+109	0	11,792	+109
External ADP Charges	4,087	4,087	0	0	4,087	0
Printing	604	604	0	0	604	0
Telecommunications	9,866	9,866	0	0	9,866	0
Postage	4,916	4,916	0	0	4,916	0
GSA Space Rental	42,750	43,800	+2,018	0	45,818	+2,018
Drug-Free Workplace	316	316	0	0	316	0
Departmental Program Charges	14,466	15,217	+3,685	0	18,902	+3,685
<b>Total Requirements</b>	<b>105,348</b>	<b>108,236</b>	<b>+6,687</b>	<b>0</b>	<b>114,923</b>	<b>+6,687</b>

### Authorization

16 U.S.C. 1	The National Park Service Organic Act
5 U.S.C. 8509	Omnibus Reconciliation Act of 1980 (Federal Employees Compensation Account)

### Overview

The **External Administrative Costs** activity includes funding support necessary to provide and maintain services that represent key administrative support functions whose costs are largely determined by organizations outside the National Park Service and whose funding requirements are therefore less flexible. The requirements for these services are mandated in accordance with applicable laws; to promote efficient performance of the National Park Service, they are most effectively managed on a centralized basis.

The categories funded from this activity enhance and support all activities and programs of the National Park Service and therefore support all performance goals identified in the Draft NPS Operating Plan; however, there are no specific measures in either the NPS Draft Operating Plan or DOI Draft Strategic Plan that directly apply to these programs.

### Program Performance

#### Employee Compensation Payments

**FY 2003 Request: \$ 17.747 million**

Funding allows for financial compensation to National Park Service employees in the event of a job-related injury. The National Park Service makes payments to the Employees' Compensation Fund at the Employment Standards Administration within the Department of Labor to cover the cost of compensation claims awarded to Service employees during the previous fiscal year. The increase reflects the adjusted estimate for 2004.

**Proposed FY 2004: \$18.622 million**

**Change: + 0.875 million**

**Unemployment Compensation Payments****FY 2003 Request: \$11.683 million**

Funding provides unemployment compensation to qualifying former personnel as prescribed under the Omnibus Reconciliation Act of 1980, which requires that all unemployment benefits paid to former Federal employees, based on Federal service performed after December 31, 1980, be reimbursed to the Federal Employees' Compensation account of the unemployment trust fund by each Federal agency. The Department has distributed the total cost among affected bureaus on the basis of total separations; at this time, billing information is not available at the bureau level. The level of separations for the National Park Service is the highest of the Department because of the large number of seasonal staff. The FY 2004 request includes an increase that reflects the estimated NPS share of unemployment compensation payments.

**Proposed FY 2004: \$11.792 million****Change: + 0.109 million****External ADP Charges****FY 2003 Request: \$ 4.087 million**

Funding provides for online charges billed to the NPS from other agencies such as the U.S. Geological Survey and the Bureau of Reclamation to operate Servicewide ADP systems including portions of the Federal Financial System (FFS) a portion of which serves as the Servicewide property database, and the Federal Payroll/Personnel System (FPPS). Another major ADP component is the NPS Website, ParkNet. FY 2004 funding needs are unchanged from FY 2003.

**Proposed FY 2004: \$ 4.087 million****Change: No Change****Printing****FY 2003 Request: \$ 0.604 million**

Funding covers the costs of printing associated with the Government Printing Office (GPO) and the Departmental printing plant. FY 2004 funding needs are unchanged from FY 2003.

**Proposed FY 2004: \$ 0.604 million****Change: No Change****Telecommunications****FY 2003 Request: \$ 9.866 million**

Funding provides Servicewide data network service, Internet service, and telephone service through the Federal Telecommunication System (FTS) network and commercial telephone costs. The costs of these services are dictated by rates established by GSA and the telecommunications companies. This program supports critical mission related activities in every park and is vital in ensuring the NPS maintains the ability to effectively communicate with external partners and over 250 million annual "visits" on the NPS Website. FY 2004 base funding needs are unchanged from FY 2003.

**Proposed FY 2004: \$ 9.866 million****Change: No Change****Postage****FY 2003 Request: \$ 4.916 million**

Funding provides Servicewide postage needs. Postage metering is managed through a central contract that provides services nationwide. FY 2004 funding needs are unchanged from FY 2003.

**Proposed FY 2004: \$ 4.916 million****Change: No Change**

**GSA Space Rental****FY 2003 Request: \$ 43.800 million**

Funds provide the office space and related services leased through the General Services Administration (GSA) by National Park Service park units and administration. In addition to general office space, leases include storage, food service, conference, training, and light industrial facilities and parking space where necessary. Rental space includes Federally-owned buildings operated by the GSA and buildings owned in the private sector which the GSA leases and makes available for public use. The standard level user charges paid by the Service are determined by the GSA and billed on a quarterly basis. The adjustment for 2004 reflects changes in rates as estimated by GSA. Proposed changes include a \$750,000 transfer to GSA Space from the Resource Stewardship subactivity (Everglades Restoration and Research) within the ONPS Park Management activity to more accurately reflect the use of the funding as space rental for NPS CERP staff. This funding will still be computed as part of Everglades Restoration funding.

**Proposed FY 2004: \$45.818 million**

Transfer: +0.750 million

Other changes: +1.268 million

**Change (Net): + 2.018 million****Drug-Free Workplace****FY 2003 Request: \$ 0.316 million**

Funds the Park Service share of the costs of the Department's Drug Free Workplace program to foster a drug-free workplace. FY 2004 funding needs are unchanged from FY 2003.

**Proposed FY 2004: \$ 0.316 million****Change: No Change****Departmental Program Charges****FY 2003 Request: \$15.217 million**

Funds the Park Service contribution to the costs of Departmentwide programs and activities such as the Departmental library, audits and inspections, the Federal Information Centers, and spectrum management. This includes costs associated with the support of the Federal Personnel/Payroll System (FPPS), the Interior Department Electronic Acquisition System (IDEAS), and portions of the Federal Financial System (FFS).

Of the \$3.685 million increase indicated for this subactivity, only \$841,000 is being requested as new funding to address increased Departmental Program Charges. The FY 2004 request also reflects \$2.844 million in transfers to the Working Capital Fund for items that are already centrally billed; these funds would remain in the ONPS Appropriation, but would be transferred from the Park Management Activity. The transfers are as follows:

- \$1.938 million to support the Office of Aircraft Services – from the Visitor Services Subactivity
- \$0.776 million to support the Federal Financial System (FFS) – from the Park Support Subactivity
- \$0.130 million to support Alaska Library Resources and Services – from the Park Support Subactivity

**Proposed FY 2004: \$18.902 million**

Transfers: +2.844 million

Other Changes: +0.841 million

**Change: + 3.685 million**